

WEEKLY BUSINESS REVIEW MEETING

MONDAY 29 JANUARY 2018

AGENDA

1. Matters Arising
2. PSG / Chairman's Issues
3. Emerging Issues

ACTION POINTS

Present: Peter May
John McGrath
Andrew Murray
Tom Kennedy
Linda MacHugh
David Crabbe
Louise Thompson
Alan Doherty (Note taker)

Apologies: Fiona McCandless
Grainne McConnell

Agenda Item No.	Action Required	Officer Responsible
2.	NICS Board / Chairman's Issues <u>Budget 2018/19</u> John McGrath undertook to check that NIW's response to the Budget Consultation was forwarded to DoF. <u>Phasing of Flagship Projects</u> Peter asked John to check with John McNeill for updated projections regarding the phasing of flagship projects to establish the scope for increased funding for maintenance. <u>Department for Transport (DfT) - Minibus Licensing</u> Peter asked John to ensure there was adequate liaison between Departmental and DfT officials regarding minibus licensing enforcement.	John McGrath John McGrath & John McNeill John McGrath
3.	Emerging Issues <u>Clarence Court Refurbishment</u> Peter confirmed he was content for officials from Properties Division to update SMT on 19 February and he asked Tom to arrange accordingly.	Tom Kennedy

	<p><u>NIW – Pensions</u> Linda MacHugh said she would speak to Peter separately about this matter.</p> <p><u>Spotlight Programme</u> Peter asked the Press Office to liaise with colleagues in NIW regarding this matter.</p> <p><u>NIW Works in Belfast City Centre</u> Peter indicated he would like a note to issue to staff this week regarding the phasing of these works. He also asked Tom and Linda to liaise with Trevor McClay in Roads regarding the impact of the works.</p>	<p>Linda MacHugh</p> <p>Grainne McConnell</p> <p>Tom Kennedy & Linda MacHugh</p>
<p>6.</p>	<p>Next Meeting</p> <p>The next meeting will be held on Monday 5 February, at 9.15 at a venue to be notified.</p>	<p>WBR to note</p>