

# WEEKLY BUSINESS REVIEW MEETING

MONDAY 19 DECEMBER 2016

## AGENDA

1. Matters Arising
2. PSG / Chairman's issues
3. Ministerial Issues
4. Committee for Infrastructure/Executive/NSMC
5. Stocktake Action Points Report
6. Emerging Issues
7. Stocktake Issues

## ACTION POINTS

**Present** Peter May  
John McGrath  
Andrew Murray  
Moirá Doherty  
Angus Kerr  
Fionnuala Campbell  
David Crabbe  
Alan Doherty (Note taker)

**Apologies** Fiona McCandless  
Grainne McConnell

Agenda Item No.	Action Required	Officer Responsible
2.	<p><b>PSG/Chairman's issues</b></p> <p>Peter asked John to ensure appropriate briefing was prepared for the forthcoming budget meetings with the Minister and Translink.</p> <p><u>Revised Executive Information Service (EIS) Procedures</u></p> <p>Peter requested WBR members to remind their respective commands of the need to ensure that draft press releases are agreed with Press Office in plenty of time for the involvement of EIS.</p>	<p><b>John McGrath</b></p> <p><b>WBR to note</b></p>

	<p><u>Programme for Government</u> Peter asked John and Moira to formulate reference to major roads schemes in the Delivery Plans. Peter also asked Angus to discuss the need for a separate Delivery Plan for Water with Linda MacHugh.</p> <p><u>A6</u> Peter asked Andrew to check with colleagues to ensure the Department's affidavit issue as soon as possible.</p> <p><u>Motorway Bridges</u> Peter asked Andrew to liaise with Tom Reid regarding the preparation of a draft letter for the Minister to send to his Health counterpart.</p>	<p><b>John McGrath/Moira Doherty Angus Kerr/ Linda MacHugh</b></p> <p><b>Andrew Murray</b></p> <p><b>Andrew Murray</b></p>
4.	<p><b>Committee for Infrastructure</b> Peter asked Alan to liaise with the Clerk regarding a slot for briefing the committee on the Department's budget.</p>	<b>Alan Doherty</b>
5.	<p><b>Stocktake Action Points Update</b> Peter asked Alan to edit the report to remove issues which have now been resolved.</p>	<b>Alan Doherty</b>
6.	<p><b>Emerging Issues</b></p> <p><u>Called in Planning Applications</u> Peter asked Angus to liaise with Press Office regarding the preparation of associated press releases.</p> <p><u>A5</u> Peter asked Andrew to prepare a submission to the Minister regarding the outcome of the audit carried out on the Environmental issues around the A5.</p>	<p><b>Angus Kerr (Fionnuala Campbell to note)</b></p> <p><b>Andrew Murray</b></p>
7.	<p><b>Next Meeting</b></p> <p>Peter advised members that the next meeting of WBR will be held on 3<sup>rd</sup> January 2017.</p>	<b>WBR to note</b>