

# WEEKLY BUSINESS REVIEW MEETING

MONDAY 17 OCTOBER 2016

## AGENDA

1. Matters Arising
2. PSG / Chairman's issues
3. Ministerial Issues
4. Committee for Infrastructure/Executive/NSMC
5. Stocktake Action Point Update Report
6. Correspondence Case - Community Planning process
7. Committee for Infrastructure Correspondence with Translink
8. Emerging Issues
9. Stocktake Issues

## ACTION POINTS

**Present** Peter May  
John McGrath  
Fiona McCandless  
John Irvine  
Moirá Doherty  
David Crabbe  
Grainne McConnell  
Alan Doherty (Note taker)

**Apologies** Andrew Murray

Agenda Item No.	Action Required	Officer Responsible
1.	<b>Matters Arising</b>  <u>Street Lighting – Procurement of Replacement Equipment</u> Peter asked John Irvine to meet with him after the meeting to discuss this matter.	<b>John Irvine</b>

2.	<p><b>PSG / Chairman's Issues</b></p> <p><u>Executive Business</u>  Peter advised WBR that Departments had been asked to provide details of their three greatest achievements over the last six months and what they thought the three greatest would be in the next six months. He asked Moira to take this forward.</p>	<b>Moira Doherty</b>
5.	<p><b>Stocktake Action Point Update Report</b></p> <p>WBR discussed a number of issues on the report. Peter asked that future Stocktake notes be copied to the SCS.</p>	<b>Alan Doherty</b>
6.	<p><b>Correspondence Case – Community Planning Process</b></p> <p>Peter requested further refinement of the draft response.</p>	<b>Alan Doherty</b>
7.	<p><b>Correspondence with Translink</b></p> <p>Peter asked that the Chief Executive's draft response be cleared through the Minister.</p>	<b>Alan Doherty</b>
8.	<p><b>Emerging issues</b></p> <p><u>Winter Service DALO</u>  WBR agreed that the Department's communication to the Committee be choreographed to coincide with the start of the Winter Service period.</p>	<b>John Irvine / Alan Doherty</b>