

WEEKLY BUSINESS REVIEW
Monday 25 October 2021 @ 2:00pm
A G E N D A

1. Apologies
2. Matters arising
3. Minister's diary
4. Forthcoming Executive and Assembly business
5. Media and presentational issues
6. Fol and EIR requests
7. Chair's business
8. Emerging issues
9. Response, Recovery, Resilience
10. Preparation for weekly stocktake
11. AOB

Action Points

Present: Katrina Godfrey (Chair)
 Declan McGeown
 Julie Thompson
 Andrew Murray
 Sian Kerr
 Fionnuala Campbell
 Christine McCotter
 Darren Oldroyd (note taker)

Apologies Áine Gaughran

Agenda Item No.	Action Required	Officer Responsible
3.	Minister's diary Check details of INV case discussed	Sian
5.	Media and presentational issues Timing of any Winter Service press release to be considered after October monitoring round outcomes are known	Fionnuala
6.	Fol and EIR requests Chase up status of Planning request 0350 Confirm allocation of Salaries request 0378	Julie Sian
7.	Chair's business Katrina provided an update from last Friday's PSS meeting, including: <ul style="list-style-type: none"> • Honours process; • Security review – Declan to follow up work with Paul; • Ministers' involvement at COP26; • Budget process including SPF and LUF 	Declan

	<ul style="list-style-type: none"> • Arrangements for Executive meetings <p>Katrina invited Julie to give an update on the judgment from the recent BEES JR.</p> <p>Discussion was had on October Monitoring, and what possible outcomes might mean for the Department</p>	
8.	<p>Emerging issues</p> <p>Declan gave an update on concessionary fares and on the business case for the Belfast Transport Hub. He also highlighted the forthcoming accountability meetings with NITHC and NI Water. The Minister's involvement in the latter would be checked.</p> <p>Sian would provide evidence-informed advice regarding participation in the 2022 Balmoral Show</p> <p>Declan raised a discussion that took place at October's SCS meeting regarding continued workload pressures being experienced across the Department and ways in which this could be managed</p> <p>The volumes of casework were discussed, Sian would provide any available data by directorate</p> <p>Andrew gave an update on an industrial relations issue affecting the Strangford Ferry</p> <p>Julie gave an update on DVA's planned meeting with trade unions</p> <p>Julie gave an update on legal issues following the Interconnector judgment</p>	<p>Sian</p> <p>Sian</p> <p>Sian</p>
9.	<p>Response, Recovery, Resilience</p> <p>Sian gave an update on the Consolidated COVID-19 Recovery Plan</p> <p>Sian gave an update on the issuing of lateral flow tests for staff</p>	
	<p>Next Meeting</p> <p>The next meeting was scheduled for Monday 1 November at 2pm.</p>	Lindsay