

WEEKLY BUSINESS REVIEW
Monday 23 November 2020 @ 2.30 pm
A G E N D A

1. Apologies
2. Agreement of Departmental SitRep
3. Matters arising
4. Minister's diary
5. Forthcoming Executive and Assembly business
6. Media and presentational issues
7. Fol and EIR requests
8. Chair's business
9. Emerging issues
10. Preparation for weekly stocktake
11. AOB

Action Points

Present Julie Thompson (Chair)
 Andrew Murray
 Sian Kerr
 Áine Gaughran
 Adele Watters
 Damian Curran
 Lindsay Rainey (note taker)

Apologies Katrina Godfrey
 Linda MacHugh

Agenda Item No.	Action Required	Officer Responsible
2.	Agreement of Departmental SitRep Gavin to amend weekly SitRep as agreed and submit.	Gavin
3.	Matters Arising Katrina to consider arrangements for reports to autumn council meetings, production arrangements and Departmental attendees prior to discussion. Sian to check that responses to PAC Report have issued. Roads & Rivers is planning to extend the Major Works Consultancy Framework by one year. Andrew to ensure necessary approvals are in place. Following completion of the prioritisation work being led by G3s, a meeting is to be scheduled to consider	Katrina Sian Andrew Katrina & G3s

	<p>the outcomes from this exercise.</p> <p>Áine to discuss potential blue/green announcements with SpAd.</p> <p>Damian to request papers for the G3 meeting to discuss Major Projects.</p>	<p>Áine</p> <p>Damian</p>
5.	<p>Forthcoming Executive and Assembly business</p> <p>Sian reported that Private Office's Minister's caseload stands at 205 outstanding cases. Sian agreed to continue to monitor and report to Katrina.</p>	<p>Sian</p>
6.	<p>Media and presentational issues</p> <p>Áine to speak to Conor regarding timing of Roads press releases and plans for Christmas embargo.</p> <p>Áine to liaise with DVA regarding the publicity associated with the current restrictions.</p>	<p>Áine</p> <p>Áine</p>
9.	<p>Emerging issues</p> <p>NIAO investigation in relation to procurement is due to commence in the near future.</p> <p>Damian reported that temporary changes to Enterprise services have been agreed.</p> <p>The support scheme for taxis is due to close and the scheme for coaches is due to commence on Friday.</p>	<p>Damian</p> <p>Julie</p>
11.	<p>AOB</p> <p>Sian reported that discussions are ongoing in relation to responsibility for the administration of a new car parking system.</p>	<p>Sian</p>
12.	<p>Next Meeting</p> <p>The next meeting is scheduled for Monday 7 December at 2pm.</p>	<p>Lindsay</p>