

Information Bulletin

KEEPING TAXI & BUS OPERATORS UP-TO-DATE

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Get Ready for Online Taxi and Bus Licensing

All licence transactions for Taxi and Bus Operators/Vehicles and Taxi Drivers will soon need to be made online.

What you need to do:

1 Create an nidirect account

Before you can use the online system you'll need to create an nidirect account to confirm your identity. This makes sure your privacy is protected and your data is secure.

2 Who needs to create an nidirect account?

All Taxi and Bus Operator/Vehicle and Taxi Driver licence holders or applicants for any of these licences will have to create an nidirect account to use the online system. Anyone who manages a licence on behalf of an operator will also need an nidirect account to use the system.

3 How and when to create an nidirect account?

We'll help you to set up your nidirect account. We'll contact each licence holder over the coming weeks with instructions.

4 Check your driving licence details

Remember you need to keep your driving licence, including your address, up-to-date. This needs to be correct before you can use the new online system. You can change your driving licence address online at: www.nidirect.gov.uk/articles/keeping-your-driving-licence-date

5 Contact Email

If we don't have your current email address for you to get updates, email your name and address to CLSProject@infrastructure-ni.gov.uk

Keeping You Informed

Key messages, progress information and a poster for your workplace are available at: www.infrastructure-ni.gov.uk/publications/online-taxi-and-bus-licensing