

WEEKLY BUSINESS REVIEW MEETING

MONDAY 7 DECEMBER 2015

AGENDA

1. Matters Arising
2. PSG / Secretary's Issues
3. Ministerial Issues / Diary
4. Committee for Regional Development / Executive Committee / NSMC Issues
5. Emerging Issues
6. Stock-take Issues

ACTION POINTS

Present: Peter May
Andrew Murray
John McGrath
Clare Baxter
Alan Doherty

Apologies: Moira Doherty
David Crabbe

Agenda Item No.	Action Required	Officer Responsible
1.	<p>Matters Arising</p> <p><u>November Monitoring</u> Peter asked Andrew to pass him the papers he had received to date. If Peter wanted further clarification he would speak directly to Andrew.</p> <p><u>Rugby World Cup</u> Peter said he would notify the Head of the Civil Service (HOCS) that John Irvine would be the Department's nomination on the inter-departmental group established to plan for the World Cup Bid.</p> <p><u>Apprenticeship for the Board Scheme</u> John McGrath undertook to expedite a response from Northern Ireland Water (NIW) and Translink.</p> <p><u>Belfast City Council (BCC) – Growth and Regeneration Committee</u> Peter undertook to speak to Suzanne Wylie (Chief Executive</p>	<p>Andrew Murray</p> <p>Peter May</p> <p>John McGrath</p> <p>Peter May</p>

	BCC) about the Department's interaction with Belfast city Council.	
4.	<p>Committee for Regional Development / Executive Committee / NSMC Issues <u>Budget 2016/17</u> Peter asked Alan to check with DALO colleagues to see how other Departments are liaising with their respective Committees about preparations for Budget 2016/17. Peter also asked that a DALO be drafted offering briefing to the CRD on Budget 2016/17.</p> <p>It was also agreed that a Screening exercise/Equality Impact Assessment (EQIA) be carried out regarding the Department's Budget proposals.</p> <p><u>NSMC</u> Peter asked John McGrath to approve the briefings for the forthcoming Plenary Meeting of the NSMC.</p>	<p>Alan Doherty</p> <p>David Crabbe / Jackie Gregg</p> <p>John McGrath & Alan Doherty</p>
6.	<p>Emerging Issues <u>Flooding in the Dungannon / Moygashel Area</u> Peter asked Andrew to arrange for Conor Loughrey to prepare a submission informing senior officials and the Minister of the flooding which affected the Dungannon / Moygashel area and specifically the damage to the Dungannon / Moygashel Section Office.</p> <p><u>Belfast Rapid Transit – Award of Contract</u> Peter asked Clare to check with the Minister to see if this issue had been resolved.</p> <p><u>Street Lights – Pilot Scheme into the use of LEDs</u> Peter asked Andrew to arrange for Simon Richardson to draft a submission to the Minister informing her of the issues encountered following the introduction of the Pilot scheme.</p> <p><u>Peace Bridge</u> John McGrath said he would arrange an inter-departmental meeting to discuss this issue.</p> <p><u>Moratorium on Promotion in the Department</u> Peter undertook to arrange a meeting with Director of HR and TNI officials to discuss this issue.</p>	<p>Andrew Murray & Conor Loughrey</p> <p>Clare Baxter</p> <p>Andrew Murray & Simon Richardson</p> <p>John McGrath</p> <p>Peter May</p>
7.	<p>Stock-take Issues WBR agreed the issues that would be raised with the Minister at this week's Stock-take.</p>	All to note