WEEKLY BUSINESS REVIEW MEETING

MONDAY 28 SEPTEMBER 2015

AGENDA

- 1. Matters Arising
- 2. PSG / Secretary's Issues
- 3. Committee for Regional Development / Executive Committee / NSMC Issues
- 4. Update on Major Reforms
- 5. Emerging Issues

ACTION POINTS

Present: Peter May John McGrath Andrew Murray Moira Doherty Michaela Glass Clare Baxter David Crabbe Alan Doherty

Apologies:

Agenda Item No.	Action Required	Officer Responsible
2.	 PSG / Secretary's Issues Peter asked Michaela to speak to colleagues in DARD and DOE regarding staff transferring to the Department for Infrastructure. Minister's Resignation Deter asked David to obtain a copy of the Minister's regignetian 	Michaela Glass
3.	Peter asked David to obtain a copy of the Minister's resignation letter. Committee for Regional Development (CRD) / Executive	David Crabbe
	Committee / NSMC Peter asked that a submission be prepared to the Minister advising that Water Policy Division (WPD) officials were due to brief the CRD on 14 October about the Water and Sewerage Services Bill.	John McGrath / Linda MacHugh
4.	Update on Major Reforms WBR agreed that briefing on the following be included in the Department's response to this exercise and asked Departmental Communication Unit (DCU) to co-ordinate the response:	

	 LED lights; e-Car; Belfast Rapid Transit; Report a service; Integrated transport; Translink restructuring; and NI Water restructuring. 	David Crabbe
5.	Emerging Issues – Voluntary Exit Scheme (VES) In response to a request from DFP WBR agreed a number of additional posts for inclusion in the scheme and asked Michaela to inform Central HR in DFP.	Michaela Glass
	Winter Service Peter asked Andrew to prepare a submission to the Minister giving details of Winter Service arrangements. The submission should also include a draft DALO to the CRD and a draft press release to be issued at an appropriate time.	Andrew Murray
	TNI – Graduate Trainee Team WBR congratulated the team in achieving runners up position in the UK Wide competition, Institute of Civil Engineers Communications competition 2015, and indicated that he would like to meet them in the near future to congratulate them.	Peter May
	TNI – Temporary Promotions (TPs) In response to a query raised by Andrew Peter asked him to provide details of potential TPs resulting from the first tranche of VES exits. He also asked to see details of the case Andrew was currently dealing with.	Andrew Murray