

WEEKLY BUSINESS REVIEW MEETING

MONDAY 27 OCTOBER 2014

AGENDA

1. Action Points of the meeting dated 20 October 2014
2. PSG / Secretary's Issues
3. Ministerial Issues
4. Committee for Regional Development / Executive Committee / NSMC Issues
5. Emerging Issues
6. Stock Take
7. First Day Brief - New Permanent Secretary
8. Freedom of Information

ACTION POINTS

Present: Barney McGahan
John McGrath
Andrew Murray
Clare Baxter
Brendan Devlin

Apologies: Rodney McCune
Alan Doherty

Agenda Item No.	Action Required	Officer Responsible
5.	Working Arrangements with DSD – it was agreed that Andrew would contact Tracey Meharg, DSD regarding a range of issues of mutual interest.	Andrew Murray
5.	Christmas Car Parking Arrangements – it was agreed that Andrew would review and discuss issues around Park & Ride with Ciaran Doran.	Andrew Murray
5.	NICS Live 2015 – it was noted that NI Water Customer Service and e-Car would be put forward for the event and that Brendan would be attending a meeting of the Steering Group on 29 October.	Brendan Devlin

7.	First Day Brief – it was agreed that Brendan would arrange for each Grade 5 to provide briefing covering the 3 Key Deliverables for each Directorate and further details of external stakeholders the new Permanent Secretary should meet.	Brendan Devlin