

1.0 Purpose

- a. To define the authority to create Measuring Performance Arrangements for the Health and Safety Management System.

2.0 Scope

- a. All Roads Service employees.

3.0 Definitions

- a. **Measuring Performance Arrangements** – the active and reactive measuring systems which will be adopted to assess how effective the organisation is performing against its Health and Safety objectives.

4.0 Procedures

4.1 Control of Measuring Performance

- a. Head of Engineering Policy & Parking Services shall develop and maintain the Health and Safety Management System and its associated Measuring Performance Arrangements to ensure the achievement of the Health and Safety objectives.

4.2 Co-operation

- a. Employees (including Managers) shall fully co-operate across all Business Units to ensure the Measuring Performance Arrangements are developed and achieved.

4.3 Communication

- a. Staff shall be encouraged to make suggestions or request changes to the Health and Safety Management System which will be considered as part of developing Measuring Performance Arrangements. A [Change Request Form](#) is available.
- b. Roads Service's Health and Safety Management System Measuring Performance Arrangements shall be published in the Health and Safety Manual on the Roads Service intranet site.

4.4 Competence

- a. Line Managers shall ensure that relevant staff have the necessary knowledge, skills, advice, guidance and resources to develop Measuring Performance Arrangements.

5. Responsibility

- a. Relevant staff who develop Health and Safety Management System Measuring Performance Arrangements as set out in the Roads Service Health and Safety Organisational Chart OA01 part 4.1(j)

6. Documentation

- a. All documents under the Measuring Performance Element of the Health and Safety Management System.

7. References

- a. Successful Health and Safety Management - HSG65