

Compliance Weighting Table

Weighting – 1 point per item	Weighting – 2 point per item	Weighting – 3 point per item	Weighting – 4 point per item	Weighting – 6 point per item	Weighting – 10 point per item	Weighting – 40 point per item	Weighting – 50 point per item
No VAT number	Operator Licence not displayed	Date Driver Started / Finished not recorded. This must be recorded on the driver file	Incorrect Driver Licence Number recorded on driver file	No Hire and Reward insurance or not recorded on the vehicle file	No Taxi Driver's Licence / expired Taxi Driver's Licence	No Driver's File	Operator not trading in capacity or at location that licence was applied for
Proof of Accounts	Employee NI number not recorder. This must be recorded on the driver file	Date Vehicle first used / ceased being used not recorded. This must be recorded on the vehicle file	Taxi Licence number not recorded on the vehicle file or incorrect		No Driver's Licence or Expired Driver's Licence	No Vehicle's File	Using unlicensed drivers and / or vehicles
No Radio Licence	Vehicle Registered Keeper details not recorded. This must be recorded on the vehicle file	Drivers photograph not on Drivers file. This must be recorded on the driver file			No Taxi Vehicle Licence or Expired Taxi Vehicle Licence	Using Driver without correct documentation on file after being advised not to use	
No Employer Liability Insurance	Right of abode to work not recorded	No Public Liability Insurance			Illegal Activity i.e. obviously forged or false documents		
Drivers DOB not recorded. This must be recorded on the driver file	VRN not recorded. This must be recorded on the vehicle file	Complaints Book does not comply with regulations			No Booking Records or they do not comply with regulations		
Lost Property record not maintained correctly							